



Academic Referee's Report (Reference) for Scholarship

(to be returned to hdrschol@mq.edu.au)

Higher Degree Research Office
Send the original of faxed reports by mail.
Email / Enquiries: hdrschol@mq.edu.au

Instructions:

- Scholarship applicants must provide one copy of this form to **EACH** referee nominated on the application form.
- Referees should be closely connected with the applicant's most recent academic/research work **and, where possible, should be senior academics.**
- If referees include the applicant's proposed supervisor, please obtain a third reference.
- Reports are checked for authenticity - referees may be contacted to verify details.
- Once completed, reports **should not be returned to the applicant**, the referee is requested to **email** this report, including electronic signature (or print, sign, scan and email form), directly to the email address provided, from a professional or work-based email account.

SECTION A (To be completed by applicant) - PLEASE PRINT CLEARLY

Applicant: Family Name		Student No: <i>(if MQ student)</i>	
Applicant: Given Names		Date of Birth:	
Degree Applied for:		Email:	

SECTION B (To be completed by referee) – PLEASE PRINT CLEARLY

(if insufficient space please add additional pages and indicate where these apply)

Referee: Full Name							
Position / Title:				Relationship to applicant:			
Work Address:						Work Telephone No. (day): ()	
Work email:						Work Fax: ()	
Where applicable, please indicate the mark for Bachelor Honours or Research Thesis of applicant: Mark: _____%							
Not able to comment <input type="checkbox"/>				<input type="checkbox"/> Actual <input type="checkbox"/> Predicted			
Total students in class: _____				No. of Firsts or Distinctions awarded / expected: _____			
Applicant place in class: _____				Minimum mark for First Class Hons or Distinction: _____			
	Excellent	Very Good	Good	Average	Fair	Poor	Not able to judge
<i>Aptitude for research</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Creativity / Originality</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Independence / Initiative</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Oral Communication Skills</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Written Communication Skills</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Academic performance</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Quality of completed research</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>How does this applicant compare to others that you have supervised? For example, top 10%</i>							
<i>What are the applicant's outstanding strengths in relation to their research capacity?</i>							
<i>Please comment on the applicant's contribution to professional and research activity. For example, reports, conferences, journal articles</i>							
Signature:				Date:/...../.....			