Important Candidature Matters
For International Candidates

June 2016

Structure of Higher Degree Research Office

This presentation will cover

1. Commencements matters
2. Implications of your VISA requirements
   - ESOS compliance
   - (Education Services for Overseas Students)
3. Progressions
   - Variations to your study
   - Annual Progress Report process
4. Scholarship and Fees
5. Living in Australia
Master of Research

Pathway to PhD

- 2 years
- Year 1 – advanced topics (8 units)
- Year 2 – thesis (plus 4 research activities)
- Maintain a final MRes outcome of 75 to proceed to PhD
- PhD will have a 3 year duration
- In 2017 – MRES Year 2 achieving 85% will receive a 3 year PhD scholarship (covers tuition and provides stipend)
- From 2018 – MRES progressing to PhD will need to apply for scholarship and be assessed on a competitive basis

Higher Degree Research Office

HDR Commencements (including MRes)

- Enrolment – Come to HDRO
- Passport and visa – Present these for verification
- Assignment of Intellectual Property (IP) – All students must assign IP developed during research tenure to Macquarie
- Commencement Programs (Central & Faculty)
- Candidature Management Plan – Develop a realistic timeline of research completion

Higher Degree Research Office

HDR and MRes candidates

- Changes to address must be updated in eStudent
- Required under visa requirement to maintain your contact details up to date
- Research Student Profile sent to students in August (PhD and MRes Year 2)
- Changes to passport or visa - must notify HDRO
HDR Handbook and Guide for Candidates & Supervisors

- Essential information for all HDR candidates and supervisors. Available on HDRO website
- Contains links to policies, guidelines and procedures
- Check HDRO and Policy Central website for the latest policies and guidelines [http://mq.edu.au/policy/]

Ethics clearance and Research Integrity

Ethics approval is required for research involving:
- Human Research Ethics
- Animals Research Ethics
- Gene Technology & Biosafety

Application for Ethics approval: Research Office
- Human: [http://www.research.mq.edu.au/current_research_staff/human_research_ethics]
- Animals: [http://www.research.mq.edu.au/current_research_staff/animal_research_ethics]

Australian Code for the Responsible Conduct of Research

Macquarie University Code for the Responsible Conduct of Research

Government compliance

Working with Children under 18
- Government requirement introduced in 2013
- Must get clearance prior to commencing research
Student Code of Conduct

MQ Student Code of Conduct

- Misconduct
- Dishonesty
- Breach of rights
- Alcohol and drugs
- Compliance
- Disciplinary process
- Cooperation etc

http://mq.edu.au/policy/docs/student_conduct/conduct.html

Progression for MRes & PhD Candidates

Candidature Management
Higher Degree Research Office

Change to Candidature
- Change of Program
- Leave of absence
- Off-Site research (for MPhil/PhD)
- Change of Supervisors

Change of thesis title
- Change of residency status
- Out-of-time extension
- Degree transfer

Monitor progress and ensure the research is on track
Mandatory process required annually
Report to be completed online in October each year
For PhD and MPhil Candidature
APR-related email sent to MQ student email addresses
Satisfactory progress required for enrolment to continue
Satisfactory progress required for scholarship funding (scholarship holders, subject to expiry dates) to continue
Failure to submit an APR will constitute ground for Show Cause

What if I am MRes Year 2 candidate?
You do not need to submit your APR but will be monitored through the four research activities:
- Literature Review
- Research Methods
- Research Planning
- Research Frontiers II
- Thesis component
Final grading based on weighted average of the thesis and research activities
Higher Degree Research Office

Unsatisfactory progress

- International candidates who are asked to show cause need to respond why their candidature should not be terminated
  - If accepted, you may be allowed to continue and may be subject to a six-month review
  - If not accepted, then they will be terminated
- If terminated under unsatisfactory progress, student will be reported to Department of Immigration and Border Protection
- Student visa may be cancelled
- DIBP may contact the student to advise them to leave Australia

---

Higher Degree Research Office

Annual Leave

- MRes Year 1: have semester break = semester breaks
- MRes Year 2 may take leave after submitting thesis

HDR/HDRP research candidates (HDR) are entitled to 4 weeks annual leave (or pro-rata if less than a year)
Annual leave for HDR must be taken on a yearly basis
If you are on scholarships, stipends continue during this annual leave period
Liaise with supervisor directly when you take the annual leave, ensuring this is not affecting your progress

---

Higher Degree Research Office

Medical certificate as supporting doc

Medical certificate

Liaise with supervisor/Faculty Manager know

Apply for leave of Absence if > 2 months

No access to facilities & library

If LOA approved, report to DIBP for non-enrolment

No leave allowed if more than 75% of candidature

---
Higher Degree Research Office

Candidature Period

- **MRes (Year 2)** – approx. 1 year full-time
- **MPhil** – 2 years full-time
- **PhD** – 3 years full-time

**MRes Expected work submission dates:**
Commenced in January: 10 October
Commenced in July: 24 April (following year)

Out-of-time (OOT) Candidature

If you cannot submit your thesis by your maximum candidature, you may apply for extension

- **PhD**
  - Up to 12 months
  - (2 x 6 months)
- **MPhil**
  - MPhil (6 months), 1 extension only
- **MRes**
  - may be extended up to 6 months under special circumstances
  - (2 x 3 months)

Continue to pay fees until thesis submission

May need to extend your student visa for the extended period

Tuition Fees

<table>
<thead>
<tr>
<th>PhD</th>
<th>MRes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full fee paying programs</td>
<td></td>
</tr>
<tr>
<td>Scholarships covers tuition fee during tenure</td>
<td></td>
</tr>
<tr>
<td>Paid in advance at the beginning of each session</td>
<td></td>
</tr>
</tbody>
</table>

**PhD**

- **Session 1 (EP1):**
  - 1 January – 30 June (payment due date: 25 January)

- **Session 2 (EP2):**
  - 1 July – 31 December (payment due date: 25 July)

**MRes**

- **Year 1 based on total number of units enrolled**
- **Year 2 fee is charged per session**
- Paid in advance at the beginning of each session; Scholarships covers tuition fee during tenure

- You are responsible to liaise with your sponsor to ensure on-time payment
- Payment after due date may attract $200 fine
- Failure to pay fees may result in cancellation of your visa

May need to extend your student visa for the extended period
Higher Degree Research Office

What happens if your scholarship expires?

- Liable for fees
- You will receive a fee paying notice at the beginning of which semester your scholarship expires

You may apply for fees extension by completing the Fees Extension Request form

When? - at the start of your last session
Reason? - you will submit by scholarship expires

---

Higher Degree Research Office

Tuition Fees (cont’d)

Essential information

Payment of Fees

How to Pay
http://www.ofs.mq.edu.au/student_finances/paying_fees.htm

Student Finances
http://www.ofs.mq.edu.au/student_finances/

---

A journey of a thousand miles begins with a single step

We are here to assist you!

For progression matters please contact:
hdrcurrent@mq.edu.au

Enjoy your journey!
Higher Degree Research Office

Completion for MRes and HDR candidates

• Nomination of Examiners
• Thesis preparation
• Thesis submission
• Examination and outcome
• Completion and Graduation

Thesis Examination Policy

Thesis Preparation, Submission and Examination Policy

http://www.hdr.mq.edu.au/information_for/current_candidates/rules_and_policies

MRes Examination FAQs:

http://www.hdr.mq.edu.au/information_about/research_training_degrees/mres-examination-faq

Thesis Submission & Visa Implications

• Student visa condition: fulltime candidature enrolment
• Visa applied after November 2011 allows you to stay for examination process
• OSHC must cover this examination period
• May work while waiting for examination results
• University is required to report to the Department of Immigration & Border Protection (DIBP) when the degree is awarded.
Thesis Submission & Visa Implications (cont’d)

**Thesis Examination Outcome**

Candidates must check with DIBP that their visa is still valid/current and if necessary apply for a visa extension.
If you are required to revise and resubmit your thesis, re-enrolment for examination will be necessary:
- PhD candidates have 12 months to revise and resubmit
- MRes candidates have 3 months to revise and resubmit
- You will need to ensure your visa is current and valid
- Tuition fees will be applied from the point of re-enrolment
- Undergo examination process again at the end of this re-enrolment
- If you fail to re-enrol within the required timeframe, a “Fail” grade may be awarded

**Thesis Examination**

**Contact Details**

For PhD/Mphil candidates: Hdrexam@mq.edu.au
For MRes candidates: Exam.Mres@mq.edu.au

Eddy S Dharmadji – 9850 7345
Karen Loughton – 9850 4207
Helen Mannah – 9850 8612

**Complaints and Appeal processes**

[Diagram showing the appeals process]

- Executive Dean
- Faculty AD HDR
- Head of Department
- Departmental Director
- Dean HDR
- HDR Director
- University Appeals Committee
- DVC(R)
Complaints and Appeal processes (cont’d)

- Higher Degree Research Appeals Committee (replaced by the University Appeals Committee)
  - Hearing appeals by candidates against decisions made by the Faculty
  - Restricted to claims of procedural irregularity with regard to admission, LOA, supervision arrangements, termination of candidature, ranking of scholarship applications and implementation of scholarships conditions
- Student Advocacy and Support Services
- MQ Student Ombudsman
  - Independently, confidentially and impartially review grievances that have not been resolved by using the University’s usual procedures and processes
- External – NSW Ombudsman
  - If all internal appeal processes have been exhausted

Complaints and Appeal processes (cont’d)


General Scholarship Information

For International Students
PhD and MPhil Scholarships

Your scholarship… PhD & MPhil

Conditions can vary depending on scholarship
• Check Letter of Offer and Scholarship Conditions
• Keep a copy of letter of offer and Conditions of Award in a safe place for future reference
• Note your Scholarship end date
  - IMPORTANT since the scholarship end date is usually NOT the same as your max candidature period

Living Allowance Claim (LAC) Form
If award includes a stipend or living allowance - complete and submit LAC form - payments to an Australian bank account (via HR payroll)

  Payment is made fortnightly on a Thursday

Your scholarship…

HR Online
• Once payment has been processed, HR Online account is set up
• Your HR account is activated after you receive your first payment
• User name = mq + Stu No
• Password = same as OneID/Gmail logon
• Call IT Help if you have problems logging on 9850HELP (4357)
  - it may take a couple of weeks for your account to be activated

Employment while on Scholarship
• 14 hours per week on average (a maximum 728 hours per year)
  - visa permitting

Part time awards
  Student visa holders are not eligible for part time study
Your scholarship…

**Holidays and Travel**

- 4 weeks holiday/year, expected/assumed to be taken over the Dec/Jan period (no form necessary)
- To take holiday outside of Dec/Jan, complete the Scholarship Leave Request Form
- Needs supervisor approval/signature and given to HDRO Scholarships Team
- Holidays pro rata in first year, then 4 weeks per annum.
- Holidays do not accumulate
- Some students have an airfare allowance (e.g. cotutelle) and need to travel in accordance with the University’s Travel Policy – the HDR Coordinator International Research Training Partnership will arrange the booking for you. Submit an Airfare Request Form at least 3 weeks before departure date

Your scholarship…

**Sick Leave and Other Leave**

- If you’re sick let your HDR administrator and Supervisor know of any absence
  - may be eligible for paid sick leave under scholarship conditions if you (or a dependant you are caring for) are sick >10 days but < 2 months - get Doctors Certificate to submit to HDRO with a completed Scholarship Leave Request Form
- If illness continues beyond max allowances you may have to suspend award and take a leave of absence (LOA)
- Maternity/Parenting leave may also apply if you’ve been enrolled for at least one year. (see Conditions of Award)

Your scholarship…

**Extension of Scholarship**

- Most PhD scholarships are 3.0 years in length
- If tuition fee scholarship runs out before you submit thesis you’ll be charged (tuition) fees
- Check with Faculty HDR Manager for other possible funding options if an extension is necessary
Master of Research Stipends

Your stipend ...
Master of Research (MRes)
• MRes Year 2, bundle scholarships from the IPRS round gets APA rate
• Year 2 stipend paid by fortnightly instalments
Conditions of award as per conditions and schedules documents provided to you with your offer, subject to change
http://www.hdr.mq.edu.au/information_about/research_training_degrees/mres_forms

Your scholarship...
If you have questions?
Call the Scholarships team for advice on your individual award conditions:
Jennifer extension 7663
Malu extension 9782
Suzanne extension 1893
Sally (MRes) extension 1897
(email: hdrschol@mq.edu.au or mres.schol@mq.edu.au)

Don’t yet have an award?
Keep looking at our website for new opportunities:
http://www.hdr.mq.edu.au/information_about/scholarships
Cotutelle & Joint PhD
Joint Supervision PhD Programs

Cotutelle & Joint PhD
FACT & FIGURES

Head to Head
What’s the difference?

<table>
<thead>
<tr>
<th>Cotutelle</th>
<th>Joint PhD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joint enrolment at MQ and an overseas university</td>
<td>Joint enrolment at MQ and an overseas university</td>
</tr>
<tr>
<td>Priority institutional partners – but open to all universities subject to approval</td>
<td>Institutional partners require Academic Senate Approval</td>
</tr>
<tr>
<td>Institutional memorandum of understanding (MOU) not compulsory</td>
<td>Institutional MOU/agreement required</td>
</tr>
<tr>
<td>Separate progress assessment</td>
<td>One university is designated as the lead</td>
</tr>
<tr>
<td>Single thesis submitted to both universities</td>
<td>Single thesis submitted to the lead university</td>
</tr>
<tr>
<td>Separate examination</td>
<td>Joint examination</td>
</tr>
<tr>
<td>Two theses</td>
<td>One joint thesis</td>
</tr>
<tr>
<td>Two graduation ceremonies</td>
<td>One graduation ceremony</td>
</tr>
</tbody>
</table>
Why do we do it?
Establishing deep and continuing relationships

<table>
<thead>
<tr>
<th>Institutions</th>
<th>Candidate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deepens and strengthens research collaborations and networks at an institutional level</td>
<td>Exposure to different academic environments through joint enrolment and supervision</td>
</tr>
<tr>
<td>Facilitates higher level of cooperation between researchers in their respective fields through co-supervision</td>
<td>Training experiences and access to the latest research equipment and technologies at two institutions</td>
</tr>
<tr>
<td>Provides access to new funding schemes as well as new international contacts</td>
<td>International networking opportunities that will expand future employment opportunities through exposure to new academic institutions and new industries</td>
</tr>
<tr>
<td>Provides an opportunity to increase joint publications, citation rate and rankings</td>
<td>Access to new funding schemes</td>
</tr>
<tr>
<td>Make the institution more attractive to potential candidates</td>
<td>Experience a new culture and environment and develop soft skills</td>
</tr>
</tbody>
</table>

Cotutelle & Joint PhD

FUNDING

Macquarie University Research Excellence Scholarship (MQRES)
- Return airfare from Australia-Destination Country
- Tuition fees at MQ for up to 3 years
- Stipend on MQ campus

Partner University
This will depend on what university you go to. It can vary from a scholarships award, receiving payments as an assistant researcher, funding from a research lab etc.

Publications

China Example

Cotutelle & Joint PhD Candidates should acknowledge Macquarie University and any funding.
Contact
HIGHER DEGREE RESEARCH OFFICE

Catherine Schedlich
HDR Coordinator – International Research Training Partnerships

hdrcotutelle@mq.edu.au
+61 2 9850 7997
http://hdr.mq.edu.au/cotutelle

Ryde Local Area Command Safety Orientation

Chantha Mau
Multicultural Community Liaison Officer

Introduction to Policing
RYDE LOCAL AREA COMMAND

CONTACTS:
Gladesville Police Station
8 Victoria Rd, Gladesville NSW 2113
Tel: 9879 9699

Ryde Police Station
820 Victoria Rd, Ryde NSW 2112
Tel: 9808 7401

Eastwood Police Station
3 Ethel St, Eastwood NSW 2122
Tel: 9858 9299

www.crimestoppers.com.au
www.police.nsw.gov.au
www.facebook.com/rydelac

International Students

Find us on weibo @
www.weibo.com/nswpoliceforce

Find us on facebook @
www.facebook.com/nswinternationalstudents

HOLD ME CLOSE
Campus Security
KEEPING SAFE ON CAMPUS

Where to find Security

Open 24/7
Campus Patrol
Lost & Found
First Aid for medical emergencies
Contact – 9850 7112
Location: Building C1A (across from the Library)
Security Technology on Campus

Security Website – mq.edu.au/security
MacWarrior Safety messages
Blue Help Points to contact Security

Personal Safety on Campus

Personal belongings
USB sticks
Campus Cards
Charging Hubs
Shuttle Bus:
Mon – Fri from 4pm (during Sessions)
Check website timetable via mq.edu.au/security
Parking

Emergency Response

Evacuation Diagram:
If you hear these sounds:
Follow the directions of the wardens who look like this:

Do not use lifts
Follow the exit signs
Gather your valuables if you hear these sounds:

INAPROVED PROPERTY

SECURITY | PROPERTY

INAPROVED PROPERTY

SECURITY | PROPERTY

INAPROVED PROPERTY
Respectful Relationships

Personal safety
- Awareness
- Communication

Encourage Action
- Seek support
- Report

Support on and off campus
- 1800 Care MQ: 1800 227 347 24/7
- Lifeline 131 114
- Domestic Violence Hotline 1800 551 463
- NSW Rape Crisis 9819 6565

Contact us:
Campus Wellbeing and Support Services
MQ2 7437
Level 3 CBA
mq.edu.au/wellbeing

Visa implications and other important matters

Students information: ESOS Compliance
- Postgraduate research candidates should come under visa subclass 574 (Postgraduate Research)
- Under ESOS compliance, the University is required to report all commencements, variations of enrolment, unsatisfactory progress and non-payment of fees to the Department of Immigration and Border Protections (DIBP) via PRISMS
- Student is required to remain with the initial education provider for a minimum period of 6 calendar months
International students under a student visa must not be in breach of any visa conditions. As an international student, you have to:

- Have valid OSHC at all times
- Maintain full-time enrolment
- Maintain satisfactory progress
- Notify their education provider of their residential address in Australia within 7 days of arrival
- Notify their education provider of any change of residential address within 7 days of the change via e-Student


Questions regarding your visa? Contact DIBP 131 881

---

**Permission to Work Under the Student Visa**

- Full-time research candidates are expected to devote 40 hours per week to their research program.
- Student visa holders may work under their student visa (check your visa condition). Under 574, your student visa will have been automatically granted “permission to work”.
- Scholarship recipients are further limited by their Conditions of Award to an average of 14 hours of work per week (equivalent to a maximum 728 hours per scholarship year).
- Your visa will be cancelled if you are caught working for more hours than you are allowed.

---

**Permission to Work (continued)**

- You must not work until you have formally enrolled and your commencement has been reported to DIBP by the HDRO.
- Your commencement can only be reported once the start date on your Confirmation of Enrolment (COE) has passed, e.g. your proposed start date on your COE is 1 May 2016, but you enrolled on 10 April 2016, which means your commencement won’t be reported until 1 May 2016 and you must not work until then.
- Under the 574 visa, dependent family members (your partner) may work full-time.
Tax File Number (TFN)

- You must have a TFN if you intend to work in Australia.
- Your wages will be taxed at the maximum rate of 45% tax if you do not supply a TFN to your employer.
- If you earn any taxable income through paid employment during the financial year (1 July to 30 June), then you must file taxes with the Australian Tax Office after 30 June of each financial year.
- Macquarie University and Australian Government scholarships are non-taxable.

Higher Degree Research Office

Health cover & Campus life

What is OSHC?

A special system of health cover for Overseas Student Health Cover & his/her dependents.
Who takes out OSHC?

- Spouse / de facto
- Children or step-child (unmarried and under 18)
- an applicant for a student visa, or
- the holder of a student visa, or
- the holder of a bridging visa

Overseas student means
- an applicant for a student visa, or
- the holder of a student visa, or
- the holder of a bridging visa

Why taking out OSHC?

- Mandatory requirement of student visa
- Medical treatment in Australia is expensive, insurance will cover many of your expenses.

How long do I have to have cover?

- PhD: 36 months
- MRes: 12/24 months
- 8 months
**What does OSHC cover?**

- Doctor’s consultation
- Ambulance fees
- Public hospital visits – with some limitation
- Prescription medications – limited amount

---

**What does OSHC cover?**

- X-rays
- Blood tests
- Eye tests

*Please note: Waiting period may apply for some procedures*

---

**What is OSHC not covered?**

- Pre-existing medication/disabilities
- Prescriptions
- Eye glasses/contact lenses
- Medicines with no prescription
- Physiotherapy
- Pregnancy related service – 3 months less
- Student visa over 18
- Dependent child
Which Insurer offer OSHC?

Allianz has agreement with MQ support is available on campus

Maintaining your OSHC?

Allianz on campus support
- Level 1 E3A next to Globe Cafe

Maintaining your OSHC?

What if...
Out of country for 4 week or more?
What if...
You have a child born after your arrival in Australia?
What if...
Your family members join you after your arrival in Australia.
What if...

Medical and related service at MQ?

Allianz card – accepted?
✓ University hospital F10A – Yes
✓ Medical centre at Macquarie shopping centre – Yes
Others? You may be required to pay first and claim from Allianz.

Related service at Macquarie?
- Free counselling services
- Disability Support Unit offers free support to students with disabilities

Maintaining your OSHC?

What if...
Out of country for 4 week or more?
What if...
You have a child born after your arrival in Australia?
What if...
Your family members join you after your arrival in Australia.
What if...
**Medical and related service at MQ?**

Allianz card – accepted?
- University hospital F10A - Yes
- Medical centre at Macquarie shopping centre – Yes

Others? You may be required to pay first and claim from Allianz.

**Related service at Macquarie?**
- Free counseling services
- Disability Support Unit offers free support to students with disabilities

---

**CAMPUS CARD**

**WHEN?** Once enrolled
**HOW?** Valid photo ID e.g. Passport
**WHERE?** MUSE Building (Student Connect)

**USE:**
- Your Official ID at University and as entry to exam halls
- Access to University buildings
- Borrow from library, printing and photocopy

---

**Travel Discounts**

**International Travel Discount**

Student travel discounts are now available to international students:
- 90 days or Annual MyMulti passes
- All public transport, like Trains, Buses, Ferry within the Ticket Zone

**Where and how to get the travel discounts?**

1. You need 2 codes from Macquarie University, go online and purchase
2. To get travel discounts code, send request to: ask.mq.edu.au by entering full name + Student ID
3. Go online: https://tickets.sydneytrains.info/
4. Web information: http://www.students.mq.edu.au/services_and_facilities/services_facilities_a-z/transport_concession/

**Opal Travel Card**

New electronic ticketing system - www.opal.com.au
STUDENT EMAIL

When is student email activated?
Once enrolled and will stay active.

How to access email?
1. (Initially) Get One ID password from first Time Login page
2. Go to http://email.mq.edu.au
3. Enter your login:
   i. Username = firstname.lastname@students.mq.edu.au
   ii. Password = as provided via (1)
4. HDR candidates (including MRes):
   firstname.lastname@hdr.mq.edu.au in addition to the standard
   student email

Can the name which appears in the email be changed?
You have to check with IT, if the name can be changed,
Contact IT helpdesk Ext 4357

Can student emails be forwarded to personal account, like
Hotmail or gmail account?
DEFINITELY
https://wiki.mq.edu.au/display/gmail/How+to+forward+email+from+Gmail+to+another+account

Online facility:
• Check payment due dates for your fees
• View any outstanding debts
• Update contact details

To access:
Log onto: https://student1.mq.edu.au/
• Student ID
• Password = (initially) date of birth (ddmmyy).
NOTE: You will then be prompted to change.
LIBRARY

Building C3C

Opening hours
- Mon – Fri (8am – 10pm)
- Sat & Sun (10am – 6pm)

Library Support
- Research Librarians
  - advise on best research resources
  - regular meetings to go through research needs
- Electronic resource database trials
  - Feedback

Higher Degree Research Study Space

Location: Level 5 of the Library

Application:
- https://mq.edu.au/on_campus/library/forms/access_request-postgraduate_and_higher_degree_research_spaces/
- Access by encoded Student card

Facilities:
- Over 130 seats
- Swipe card access
- Desktop power for laptops
- wireless network access
- Kitchen with microwave, fridge, & vending machine
- Free daily lockers

SOCIAL LIFE

Academic commitment ➞ Social Life

- ICLUB/Macquarie Globe (MQ International Student Social Club)

- STUDENT GROUPS (140 groups)
  - Join a group by registering your interest
  - Set up a group
Students with Dependent Children

• Some other Childcare Centres in the area:
  • Future Kids Preschool & Long Day Care Centre
  • Explore & Develop North Ryde
  • KU Macquarie Park Child Care Centre
  • Nought to Five Early Childhood Centre
  • Explore & Develop North Ryde Public School

Students with Dependent Children (cont.)

• Children who are 5 years or older must enrol in a school within your area
• “International students with children” guide available on Macquarie International’s website: http://www.mq.edu.au/study/international/travel_planning_and_arrival/travelling_with_family/students_with_children/
• School fees will be waived in NSW public schools for dependent school-aged children of international students enrolled in a doctoral degree under a 574 Postgraduate Research visa (unless sponsored by a King Abdullah Scholarship). Children of Master of Research candidates are not exempt from school fees. http://www.schools.nsw.edu.au/media/downloads/gotoschool/intnl_students/osstudntfees-2016-2017.pdf
• More information on choosing a school for your child can be found at Department of Education and Training (DET) website: http://www.schools.nsw.edu.au/gotoschool/intnl_students/index.php

Getting around campus

Important buildings and locations:
• Research Office and HDRO – Level 3, Building C3C East
• Macquarie International – Level 1, Building E3A
• Library – Building C3C
• Uni Cashier – Level 1, Lincoln Building C8A
• Student Connect (Student Services) - Level 2 MUSE C7A
• IT HelpDesk – Level 2, Building C3C, N. East corner (Room 244)
• Medical Centre – Suite 305, Level 3, Building F10A
• Campus Wellbeing – Level 2, Lincoln Building C8A
• Security Office/Parking – C1A
• Campus Hub – Building C10A
• Sports and Aquatic Centre – Gymnasium Road W10A
Faculty Contacts

- Faculty of Arts
  http://www.arts.mq.edu.au/contact/faculty_staff

- Faculty of Business and Economics
  http://www.businessandeconomics.mq.edu.au/contact_the_faculty

- Faculty of Human Sciences
  http://www.humansciences.mq.edu.au/faculty/faculty_information_for_research_degrees

- Faculty of Medicine and Health Sciences

- Faculty of Science and Engineering
  http://science.mq.edu.au/current-students/phd-research-students/contact-us/

- Macquarie Graduate School of Management (MGSM)
Higher Degree Research Office

Questions?

Contact the relevant Operations teams for further advice.

- PhD/MPhil
  - Commencements: hdr.admissions@mq.edu.au
  - HDR Current: hdrcurrent@mq.edu.au
  - HDR Exam: hdrexam@mq.edu.au

- MRes
  - Commencements: mres@mq.edu.au
  - MRes Progressions: mres.progression@mq.edu.au
  - MRes Exam: exam.mres@mq.edu.au

- Scholarships
  - PhD/MPhil: hdrschol@mq.edu.au
  - MRes: mres.schol@mq.edu.au

- Exchange
  - Cotutelle/Joint PhD: hdrcotutelle@mq.edu.au
  - MRes Exchange: exchange@mq.edu.au

- You may also check our FAQs on our website:
  http://www.hdr.mq.edu.au/information_about/research_degrees/faq

Please complete and return feedback form before leaving.

Thank you