Contacts and resources

Higher Degree Research Office
The Higher Degree Research Office (HDRO) is responsible for the management and administration of all aspects of higher degree research (HDR) candidature and scholarships for domestic and international HDR candidates, including:
- pre-admission and pre-enrolment advice to prospective candidates
- admission, re-admission and enrolment
- candidature management – variations, extension and withdrawal
- progress management – Annual Progress Reports
- submission and examination of theses
- research scholarship promotion, assessment and management
- HDR strategy and policy development and implementation

The HDRO website contains essential information that you will require as a higher degree research candidate. In particular, you are encouraged to refer to the publication Higher Degree Research Guide for Candidates and Supervisors at www.hdr.mq.edu.au. This guide is designed to be an accessible document incorporating policy decisions of the Higher Degree Research Committee and the University Senate.

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Office Hours
9am – 5pm, Monday – Friday

Web
www.hdr.mq.edu.au

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Application and enrolment
T: +61 2 9850 9781
T: +61 2 9850 9784
T: +61 2 9850 7275
T: +61 2 9850 1894
E: hdrfuture@mq.edu.au

Candidature progression
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T: +61 2 9850 1892
E: hdrcurrent@mq.edu.au

Thesis submission and examination
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Scholarships
T: +61 2 9850 9782
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Dean of Higher Degree Research
The Dean of Higher Degree Research is a senior academic responsible for higher degree research studies. While this role spans policy development and monitoring of academic procedures, practices and support structures, it also includes pastoral care of research candidates and liaison with postgraduate student organisations. The Dean is available for consultation on the proper course of action from application through to graduation.

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www.hdr.mq.edu.au/information_about/contact_us/deanhdr

Higher Degree Research Guide for Candidates and Supervisors
This is a resource to guide HDR candidates, supervisors and heads of departments through the procedures that relate to enrolment, changes to candidature, Annual Progress Report, thesis submission and thesis examination.
www.hdr.mq.edu.au/information_about/hdrguide

Calendar of Governance, Legislation and Rules
Full details of the rules that govern candidature as well as further information on postgraduate study and the University are contained in the Calendar of Governance, Legislation and Rules.
www.universitycouncil.mq.edu.au/legislation.html

Research Office
The Research Office is responsible for the management of research conducted by University staff or that takes place on University premises, and provides advice to staff on research matters and policy. Higher degree research candidates apply through this office for human research ethics, animal ethics and biosafety approvals for their research – visit www.research.mq.edu.au/about/research_office/ethics. The Research Office also provides review of agreements between the University and other organisations involved in your research – www.research.mq.edu.au/about/research_office/research_contracts. The Research Office is located in Building CSC (East).
www.research.mq.edu.au

Library
Macquarie University opened a new library in 2011 which features a dedicated HDR research area with seating for over 100 people and a kitchen. The Library also features a café and Australia’s first automated book storage and retrieval system. With a collection of 1.8 million items, the Library provides online access to over 250 databases, 130,000 ebooks and more than 67,000 electronic resources.
Technology
When you join Macquarie University you can enjoy our excellent technology products, ranging from free wireless internet via OneNet WiFi, lifetime Macquarie University email powered by GMail, as well as fully featured computer laboratories. From 2012 you will be able to connect your laptop or mobile device to virtual desktop environments via OneNet WiFi to access the applications you require for your research. Additionally, the Helpdesk provides extended hours technical support for all HDR candidates by phone, email or face-to-face, as well as online via onehelp.mq.edu.au

Student Enquiry Service
The Student Enquiry Service is a centralised student information service on Level 1 of the Lincoln Building. Eligible enrolled research candidates apply here for travel concessions and on-campus parking permits.
www.student.mq.edu.au/ses

Macquarie International
Macquarie International assists the HDR with the orientation process, visa matters and general international student enquiries. Contact Macquarie International if you wish to use their airport pickup and temporary accommodation service.
www.international.mq.edu.au

Student services and facilities
Macquarie provides a comprehensive range of services and facilities for students. These include four childcare centres on campus, three on-campus accommodation complexes, a career development office, a counselling and health service, food outlets, catering services and entertainment facilities.

The University’s $17 million state-of-the-art Sport and Aquatic Centre has a 50 metre FINA-compliant competition swimming pool, a 25 metre heated indoor swimming pool, gymnasium and numerous additional sport and recreation opportunities for students.

Transportation
The campus is accessible by bus, train and car from the city and surrounding suburbs. Bus services run from many locations including Epping, Ryde, Parramatta, Blacktown, the North Shore, the Hills District and the city. Extensive parking areas are available at convenient locations within the University. The Macquarie University railway station, located on the new Chatswood to Epping rail line, provides increased access to the University.